



Islamic Relief
Kenya

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF BIDDER:	DATE: 23/10/2024
	REFERENCE: IRK/MEWIS/MDR/02/10/2024

Dear Sir / Madam:

Islamic Relief Kenya is an International Humanitarian Organization working in Kenya since 2006. Islamic Relief Kenya is committed to achieving its core vision of caring world where basic requirements of the needy are met. Islamic Relief Kenya focuses on resilience projects namely: Food Security and Livelihoods, Water Sanitation and Hygiene, Cash Transfer Programming, Orphans Support and Sponsorship, women Empowerment, Education and Peace-building.

IRK is planning to undertake **Water reticulation and associated community infrastructure works at Garbab borehole in Mandera North, Mandera County** to enhance quality access to water among the target communities.

A complete set of tender documents may be obtained Free of Charge by interested candidates by downloading from the link provided: Islamic Relief Kenya website: <https://islamic-relief.or.ke>

Complete one tender document in pdf format (**max 15mb**) with subject as tender name and reference number: **WATER RETICULATION AND ASSOCIATED COMMUNITY INFRASTRUCTURE WORKS AT GARBAB BOREHOLE IN MANDERA NORTH, MANDERA COUNTY TENDER: IRK/MEWIS/MDR/06/2024** to be submitted via email tenders@islamic-relief.or.ke no later than **Wednesday, 30th October, 2024 at 11:00 am**

Disclaimer: Beware of Fraudulent Solicitations:

Islamic Relief Kenya (IRK) does not charge any fees at any stage of the procurement process (such as tender submission, Evaluation, contract signing, or any other stage). All services provided by IRK are free of charge. We strongly advise interested bidders to exercise caution

and be aware of any individual or organization claiming to represent IRK and requesting payments in exchange for awarding contracts or lobbying on their behalf

1. Requirements

- a) One bid document in PDF format (**Maximum: 15mbs**)
- b) Validity of the Quotation: **90 days**
- c) Delivery Method: Only via email: tenders@islamic-relief.or.ke
- d) Incoterms: DAP
- e) Currency: **KSH**
- f) Payments: Within 30 days after receipt of invoice
- g) Completeness of documentations: Partial bids will not be accepted
- h) Language: English
- i) Evaluations: Mandatory, Technical, and Financial evaluations.
- j) VAT-eligible items, a 2% withholding VAT will be deducted and remitted to KRA by Islamic Relief Kenya.

2. Bid Composition

The bid document prepared by the bidder shall comprise of the following:

- a) Valid Certificate of incorporation
- b) CR12 issued within the last 3 months
- c) Tax Compliant Certificate (TCC), **MUST** be verifiable online –itax
- d) KRA PIN with VAT obligation
- e) Valid Business permit
- f) Valid Registration with NCA 7 and above- Water works**
- g) Company Profile with brief business description, physical location, address and company structure (**Max. 5 pages**).
- h) Evidence of Past Experience in **Similar** work done for the last 5 years e.g. at least 5 signed contracts supported by the LPO and Certificate of Completion.
- i) Copy of ID/Passport of Company Owner/Director
- j) Key Technical staff and their CVs
- k) Detailed workplan and methodology statement: Work plan demonstrating flow of work from inception to site hand over) (**Max 3 pages**).
- l) Bank Statement for 6 months (1stApril 2024 – 30th September 2024).
- m) Duly filled Tender B.o.Q and forms in the format provided

Tender submitted with tender security as required (bid bond 10% of the quoted amount)

- n) Serialization of the tender documents using Paginated Numbering Machine

- o) All copies of certified/mandatory documents must be Certified by a Commissioner of Notary/ Oath.

NB: - Partial delivery of the documents will lead to disqualification. Preference shall be given to qualified local suppliers with valid licenses.

- *The bidder may at own convenience and cost, undertake a physical visit and assessment of the particular site for the proposed works prior to the compilation of the bid.*

3. Instructions to Bidders

- All Prices should be inclusive of all applicable taxes if any. And invoices generated through ETIMs.
- This RFQ does not commit IRK to enter into any contract or agreement for products or services with any supplier responding to it.
- IRK reserves the right to accept or reject any quote, to annul the solicitation process and reject all Quotes at any time prior to the award of PO, without thereby incurring any liability to the affected vendor.
- All enquires and questions should be addressed to:

	<p>Clarification of Bidding Documents: Procurement.irk@islamic-relief.or.ke</p> <p>For Complaints Details: Compaints@irworldwide.org</p>
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4. Bid Declaration

<p>I declare that to the best of my knowledge the answers submitted in this bid document are correct. I understand that the information will be used in the process to assess my organization’s suitability to be invited to tender for Islamic Relief’s requirement and I am signing on behalf of my organization. I understand that the Contracting Authority may reject this bid if there is a failure to answer all relevant questions fully or if I provide false/misleading information. By signing the bid document, I certify that all of the above statements are accurate and factual.</p>	
FORM COMPLETED BY	
Name:	
Position :	
Title:	
Bid Value for the Work (in figures)	

Bid Value for the Work (in words)	
Duration of Delivery	
Signature:	
Date	
Stamp:	

5: Price Schedule Sheet

This must be properly completed by the Bidder and returned with the Bid. Additional information can be attached according to the requirements herein.

S/no	Item Description/ Technical Specifications	QTY	Unit Price	Total Price
1	Water reticulation and associated community infrastructure works at Garbab borehole in Mandera North, Mandera County (BOQ in tender dossier)	1		
	Total			

ANNEX I: B.O.Q

ISLAMIC RELIEF KENYA

Kirichwa Road
P.O Box 417-00200, KNH



Tel: 0727531220/0734740074

Email: info@islamic-relief.or.ke

RFQ for the Water reticulation and associated community infrastructure works at Garbab borehole in Mandera North, Mandera County

Nairobi, Kenya

Ref:

Date:

BILL OF QUANTITIES FOR WATER RETICULATION AND ASSOCIATED COMMUNITY INFRASTRUCTURE WORKS AT GARBAB BOREHOLE IN MANDERA NORTH, MANDERA COUNTY

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	BILL No.1: PROJECT SIGNBOARD				
1.1	Provide, fabricate and install MS Signboard (1.5mx1.5m) raised 1.5m above ground complete with appropriate paintwork, Islamic Relief Logo and Project details on either side.	Item	1		
TOTAL CARRIED TO MAIN SUMMARY					
2	BILL No.2: CONSTRUCTION OF 50 CUBIC METRES MASONRY TANK				
2.1	Foundation				
A	Excavate over site and remove top soil to an average depth of 150mm	SM	30.2		
B	Excavation for foundation in from stripped level but not exceeding 1.5m deep and Cart away	SM	13.6		
C	300mm thick hand packed (stones) Hardcore well rolled and rammed	SM	30.2		
D	50mm lean concrete (1:4:8) blinding	SM	30.2		
E	Supply, cut and fix Y12 bars for reinforcement include for binding wire	KG	592		
F	150mm thick reinforced concrete class 20/20 for foundation slab. (Include for formwork to the sides of the slab)	CM	5		
G	30mm thick water proof cement: sand (1:2) mortar screed to directed slope	SM	26		
2.2	Wall				
A	Provide and construct a 225mm thick Masonry Walls in 1:3 water proof cement: sand mortar circular in plan	SM	51		
B	Provide and fix D10mm diam.s bars Reinforcements for the walls in between courses as detailed.	KG	290		
C	20mm thick 1:2 water proof limed cement /sand mortar plaster to wall in three courses of 5mm,5mm and 10mm to both internal and external surfaces of tank	SM	283		

D	25mm thick bondex or silant "sika" at the interface of the wall and slabs	KG	20		
E	25mm Water proof cement	KG	15		
F	Lime	KG	15		
2.3	Top Cover Slab				
A	150mm thick reinforced concrete class 20/20 for on roof slab (Include for shuttering).	CM	5		
B	Reinforcement for Top Cover Slab Y10bars	KG	315		
C	20mm thick cement: sand (1:3) mortar screed on slab as per the directed slope.	SM	40		
2.4	Inlet and Outlet Pipework				
A	75mm Dia G.I Pipe Class B	No.	4		
B	75mm Dia G.I Class B Elbows	No.	8		
C	75mm Dia Backnuts	No.	4		
D	75mm Dia sluice Valves	No.	3		
E	75mm Valve Sockets	No.	4		
2.5	Paints to Tank				
A	White paint to outside of wall three coats mixed with lime	SM	51		
B	Bituminous paint to inside of wall	SM	51		
C	Black gloss paint on plinth area	SM	10		
D	Provide branding and paintwork with Islamic Relief Logo and Project details	ITEM	1		
2.6	Valve Chambers				
A	Construct 1200 x 1200 x900 Valve Chambers with Lockable Steel cover at Inlet and outlet control gate valves	No.	2		
B	Provide and fix both internal and external access ladders	No.	2		
C	Provide and fix tank breather pipes	No.	2		
TOTAL CARRIED TO MAIN SUMMARY					
3	BILL No. 3: CONSTRUCTION OF 1 CATTLE TROUGH				

3.1	Prepare site by stripping top 150mm of soil to remove all debris including sand (if any) from site and cart away to spoil.	SM	54		
3.2	Excavate for foundation strip commencing at stripped levels depth not exceeding 1.50m deep.	CM	28		
3.3	Extra-over for excavation in hard rock	CM	1		
3.4	Remove surplus excavated material from site	CM	17		
3.5	Backfill around foundations	CM	11		
3.6	Provide for 200mm thick approved hardcore filling spread, well rammed and compacted in 150mm layers to receive concrete surface bed.	CM	8.4		
3.7	Treat hardcore surface with approved insecticide	SM	41		
3.8	50mm Class 15 (1:3:6) mass concrete to blinding layer under foundations	CM	0.5		
3.9	Provide 50mm Class 15 (1:3:6) mass concrete to blinding layer on hardcore surfaces	CM	1.7		
3.10	Vibrated reinforced Class 20/20 (1:2:4) to strip foundations	CM	2		
3.11	Vibrated reinforced Class 20/20 (1:2:4) to 150mm thick wall	CM	1.4		
3.12	Vibrated reinforced Class 20/20 (1:2:4) to 100mm thick floor slab	CM	4.2		
3.13	Mesh fabric reinforcement ref. No. A142 laid in floor slab with minimum 150mm side allowance	SM	41		
3.14	High tensile reinforcement bars in assorted sizes	KG	400		
3.15	Formwork to sides of foundation strip girth 150-225mm	M	31		
3.16	Formwork to edges of floor slab girth not exceeding 75mm	M	32		
3.17	Formwork to sides of walls	SM	39		
3.18	150mm thick solid concrete block walling	SM	3		
3.19	15mm thick plaster, cement and sand mortar (1:3) to internal side of wall with water proof cement steel trowelled to smooth finish.	SM	10		

3.20	15mm thick plaster, cement and sand mortar (1:3) to external side of wall with water proof cement steel trowelled to smooth finish.	SM	5		
3.21	Hacking, and providing 75mm thick C20 mass Concrete benching laid to appropriate fall on all directions at animal stepping platform.	SM	23		
3.23	Provide 25mm diameter GI Class B inlet pipe chased through masonry wall 300mm long with and including stop cork.	No.	4		
3.24	25mm diameter inlet pipe	No.	2		
3.25	32mm diameter PVC, Class D draw off pipe 300mm long with and including gate valve	No.	1		
Sub- Total for 1 Animal Trough					
TOTAL CARRIED TO SUMMARY					
4	BILL No. 4: CONSTRUCTION OF 2 WATER KIOSKS				
4.1	Excavation and Earthworks				
A	General excavation to remove top soil to an average depth of 250mm	SM	17		
B	Excavation for wall footing depth not exceeding 1200mm deep	CM	10		
C	Ditto to column bases	CM	7		
D	Excavation for front area depth not exceeding 250mm	CM	2		
E	Backfill and ram	CM	10		
F	Cart away surplus excavated material and deposit at recommended area.	CM	2.5		
G	300mm thick approved hardcore, well compacted in layers not exceeding 150mm and blinded using 50mm murrum/ quarry dust	SM	12		
H	Gauge 1000 polythene Damp proof 50mm murrum blinding	SM	12		
4.2	Masonry Work				
A	200mm thick natural stone walling to substructures in 1:3 sand/cement mortar. Rate to include hoop iron reinforcement at every course.	SM	12		
B	200mm thick natural stone walling to superstructures in 1:3 sand/cement mortar. Rate to include hoop iron reinforcement at every course.	SM	16		
C	200mm wide ventilation blocks	SM	0.5		

D	150mm wide DPM to walls	No.	13		
4.3	Concrete Work				
A	Concrete grade 20/20 - 400 mm thick to Plinth	CM	0.3		
B	Concrete grade 20/20 - 100mm thick slanting front area	CM	0.6		
C	Reinforced concrete grade 25/20 - 125mm thick floor slab	CM	1.4		
D	Reinforced concrete grade 20/20 - 150mm thick roof slab	CM	2		
E	Reinforced concrete grade 20/20 to strip footing	CM	1.1		
F	Reinforced concrete grade 25/20 to column base	CM	3		
G	Reinforced concrete grade 25/20 to columns	CM	1.4		
H	Reinforced concrete grade 25/20 to beam	CM	1.3		
4.4	Concrete Ancillaries				
A	Sawn formwork to Sides of strip footing	SM	6		
B	Sawn formwork to Edges ground slab 125mm wide	LM	14		
C	Sawn formwork to sides and Soffits of 400mm deep plinth	SM	2		
D	Sawn formwork to edges of roof slab	LM	14		
E	Sawn formwork to Underneath roof slab, including props	SM	11		
F	Sawn formwork sides and soffits of beam 450mm deep	SM	6		
G	A142 mild steel reinforcement	SM	15		
H	8mm reinforcement bars	KG	60		
I	10mm reinforcement bars	KG	34		
J	12mm reinforcement bars	KG	50		
K	16mm reinforcement bars	KG	60		
4.5	Doors and Windows				
A	1000x2000mm steel door including locks and hinges to details	No.	1		
B	1000x1000mm steel swing window including locks and hinges to details	No.	1		
C	Built in table with two lockable drawers	No.	1		
D	Meter Box 220x220x300mm Lockable	No.	1		
4.6	Pipe and Fittings				
	<u>All pipes to be galvanised iron with screw</u>				

A	32mm inlet pipe	m	10		
B	32mmdia. Elbows	No.	4		
C	32 mm dia. Valve sockets	No.	2		
D	32mm dia. Gate Valve as Peglar	No.	2		
E	32x20mm Reducing Tee	No.	4		
F	32mm end Plug	No.	1		
G	32mm union	No.	4		
H	32mm short nipple	No.	2		
I	20mm union	No.	4		
J	20mm short nipple	No.	8		
K	20mm ball valve	No.	1		
L	20mm elbow	No.	4		
M	32mm Peglar or approved Water Meter	No.	1		
N	20mm dia. Gate valve as Peglar	No.	4		
4.7	Finishes				
A	Plastering to all masonry and concrete surfaces (internally and externally)	SM	32		
B	Provide three coats of gloss piant to all plastered surfaces	SM	32		
4.8	Drainage and Water Supply				
A	<u>Catch pit</u>				
1	Excavate for 400mm squarex900mm catch pit to detail	CM	0.2		
2	100mm thick block lining to the sides of the catch pit	SM	2		
3	100mm thick mass concrete for catch pit base slab	CM	0.1		
4	20mm thick plaster mixed with Sika or equivalent water proofing admixture to walls surfaces internally .	SM	2		
5	Catch pit grating made from wielded sections to form 25mm square mesh on 50mm steel frame.	Item	1		
B	<u>Soak Pit</u>				
1	Prepare site by stripping top 150mm of soil to remove al debris including sand (if any) from site and carting away spoil	SM	1		

2	Pit excavation commencing at reduced leels depth not exceeding 1.50m deep.	CM	1.5		
3	Ditto 1.50 - 3.00 metres deep	CM	1.5		
4	Remove surplus excavated material from site	CM	3		
5	Graded approved free draining hard-core/ rubble stone filling the soak pit	CM	1		
6	100mm thick cover slab	CM	0.2		
7	10mm reinforcement bars	KG	13		
8	Sawn formwork to sides and soffits of slab	SM	1.4		
9	200mm Drainage PVC pipe for inlet and outlet connections including adjoining fittings	LM	10		
C	<u>Plastic Tank</u>				
1	Provide and install 5000L approved plastic tank on top of the kiosk roof complete with all fitting (its nipples, back nuts and float/ball valve) and associated piping.	No.	1		
2	Provide shade structure above the plastic tank made of 4 No. 2" CHS R-tubes anchored on the 4 corners of the roof slab to support roof structure made of roofing sheets fixed to structural timber rafters and purlins. Affix 200mm wide fascia board on the sides of the roof coated with 2 coats of IR blue gloss paint. Cost to include concrete anchorage CHS columns into roof slab	Item	1		
3	Provide for branding with IRK Logo and wording as will be directed by the Engineer on both tank and Water Kiosk.	Item	1		
TOTAL CARRIED TO GRAND SUMMARY					
5	BILL No. 5: WATER SUPPLY LINES				
5.1	Distribution Lines from Borehole to 2 Water Kiosks				
A	Excavate and backfill pipeline trench (after laying of pipe) 450mm wide and between 0.6m and 1.5m deep. Cost to include excavations in rocky formations.	LM	800		
B	Provide and lay 2" HDPE Pipe PN 10 DN 50	LM	800		
C	Supply and fixaton of assorted fittings and other accessories	Item	1		
D	Construct 1200 x 1200 x900 Valve Chambers with Lockable Steel cover at kiosks connection complete with control valves and adjoining fittings	No.	3		

E	Allow for a lump sum amount to cater for contingencies, disinfection, testing and commissioning of the system	Item	1		
CARRIED TO COLLECTION					
5.2	Distribution line from Masonry Tank to New Cattle Trough and 1 existing shoats trough				
A	Excavate and backfill pipeline trench (after laying of pipe) 450mm wide and between 0.6m and 1.5m deep. Cost to include excavations in rocky formations.	LM	70		
B	Provide and lay 2" HDPE pipe PN 10 DN50	LM	70		
C	Supply and fixaton of assorted fittings and other accessories	Item	1		
D	Construct 1200 x 1200 x900 Valve Chambers with Lockable Steel cover at troughs connection complete with control gate valves and adjoining fittings. Cost to include inlet GI pipes to the troughs	No.	3		
E	Allow for a lump sum amount to cater for contingencies, disinfection, testing and commissioning of the system	Item	1		
CARRIED TO COLLECTION					
SUMMARY					
5.1	DISTRIBUTION LINES FROM BOREHOLE TO WATER KIOSKS				
5.2	DISTRIBUTION LINE FROM MASONRY TANK TO NEW CATTLE TROUGH AND EXISTING SHOATS TROUGH				
TOTAL CARRIED TO GRAND SUMMARY					
MAIN SUMMARY OF PROJECT COMPONENTS					
BILL	DESCRIPTION				AMOUNT
1	PROJECT SIGNBOARD				
2	CONSTRUCTION OF 50 CUBIC METRES MASONRY TANK				
3	CONSTRUCTION OF 1 No. ANIMAL TROUGH				
4	CONSTRUCTION OF 1 WATER KIOSK				
5	WATER SUPPLY PIPING				
	Sub-Total				
	Add VAT 16%				
TOTAL FOR WATER RETICULATION AND ASSOCIATED COMMUNITY INFRASTRUCTURE WORKS AT GARBAB BOREHOLE IN MANDERA NORTH, MANDERA COUNTY					

Name of Bidder: _____

Authorized signature: _____

Name of Authorized signatory: _____

Functional Title: _____

Telephone Number: _____

Email Address: _____

Date: _/ _/2024

Official Stamp: